



# ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,  
HONG KONG

Web Page : [www.stclare.edu.hk](http://www.stclare.edu.hk)  
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6 April 2020

Dear Parents,

## Arrangement of e-learning during class suspension from 20 April 2020 onwards

In light of EDB's announcement that schools will be further suspended, we have reviewed the online learning arrangements for our students. To help students develop a self-disciplined routine for learning, regular live lessons via Zoom will be arranged. The list of topics, contents to be covered, together with the assignments, will be announced in due course and updated biweekly. For your reference, a timetable has been attached. Students should follow the instructions given by teachers during live lessons about assignment submission. In particular, the ways of submitting assignments and deadlines should be strictly observed.

During the extended school suspension period, punctual attendance in online live lessons and timely submission of assignments are both mandatory. Class attendance, participation and assignments will all be assessed and contribute towards the term mark for the 2<sup>nd</sup> term. For easy identification and attendance-taking, students should always display their real name in the live lessons. Students are also encouraged to show their face (turn on the video) for better interaction with teachers and classmates. In order to maintain class discipline and security of online lessons, teachers may occasionally request students to show their face during the lesson. Therefore, students should dress appropriately and maintain a neat and tidy appearance. Furthermore, no lessons will be held on public holidays.

Should you have any queries, please contact the concerned subject teacher or class teacher. Thank you for your attention.

Yours sincerely,

Mrs. Cherry Chan  
Principal



Reply-Slip

To: St. Clare's Girls' School

Notice No. : 1920088

## Arrangements of e-learning during class suspension from 20 April 2020 onwards

We have read and noted the arrangements of the captioned matters.

Student Name

Parent's Signature

Class & Class Number

Date



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敬啟者：

自四月二十日起停課的電子學習安排

教育局宣布延長學校停課後，學校已審視網上學習的安排。為了培養學生自律學習，學校將透過「zoom cloud meeting」安排網上直播課堂。稍後將公布各科的課堂學習主題、內容及電子課業，並每兩周更新一次。隨函附上網上直播課堂時間表，以供參考。學生須依從老師在課堂上指示的繳交電子課業安排，並嚴格遵遁繳交電子課業的方式及日期。

在延長的學校停課期間，學生須準時出席網上直播課堂及繳交電子課業。課堂出席紀錄、參與學習活動的表現及電子課業的成績均計算入下學期平時分。為了方便老師識別學生及點名，學生應在直播課堂上顯示自己的姓名。學校更鼓勵學生在電子熒幕上顯示自己的樣子，以增加師生及同學之間的互動學習。為了保持課堂紀律及網上安全學習，老師或會要求學生於直播課堂上公開自己的容貌。故此，學生應衣着得體及保持整潔。此外，公眾假期不會安排網上直播課堂。

如有疑問，請向任教老師或班主任查詢。

此致  
貴家長

校長陳黃碧瑜謹啟

二零二零年四月六日

Timetable: S2-2G Class Teacher(s):TING LAI NA,LO CHUN LAM,HO SAI YUK JIMMY

	Mon	Tue	Wed	Thu	Fri
09:00 -10:00	MATH HK	TL LOK	IH HSYJ	MATH HK	CHIN KWS
10:00 -10:15	Recess				
10:15 -11:15	CL CML	CHIS LLY	ENG CWM,CPSB, CWLN,LCL,LYLC	SCJ LYC	ELJ AYHY
11:15 -11:30	Recess				
11:30 -12:30	ENG CWM,CPSB, CWLN,LCL,LYLC		CHIN KWS		

Timetable: S2-2M Class Teacher(s):CHAU TSZ WUI,LUK HIU YEE

	Mon	Tue	Wed	Thu	Fri
09:00 -10:00	MATH KWT	CHIN LHY	MATH KWT	CHIS LLY	CHIN LHY
10:00 -10:15	Recess				
10:15 -11:15		ELJ LFL	ENG CWM,CPSB, CWLN,LCL,LYLC	IH CTW	CL CML
11:15 -11:30	Recess				
11:30 -12:30	ENG CWM,CPSB, CWLN,LCL,LYLC		TL LOK	SCJ WKS	

Timetable: S2-2R Class Teacher(s):WONG KWOK SHU,Chan Pui Shan

	Mon	Tue	Wed	Thu	Fri
09:00 -10:00	IH CTW	MATH HK	CHIS TKL NCSC LHY	CL MTC	TL LOK
10:00 -10:15	Recess				
10:15 -11:15	CHIN CKS NCSC TKL	SCJ WKS	ENG CWM,CPSB, CWLN,LCL,LYLC	MATH HK	ELJ LFL
11:15 -11:30	Recess				
11:30 -12:30	ENG CWM,CPSB, CWLN,LCL,LYLC				CHIN CKS NCSC TKL

Timetable: S2-2S Class Teacher(s):KWAN WING TAK,CHENG WAI LAN

	Mon	Tue	Wed	Thu	Fri
09:00 -10:00	SCI LYH	IH CMY	CHIS LLY NCSC LHY	TL LOK	CL MTC
10:00 -10:15	Recess				
10:15 -11:15	CHIN CWL NCSC TKL	MATH KWT	ENG CWM,CPSB, CWLN,LCL,LYLC	MATH KWT	ELJ LYLC
11:15 -11:30	Recess				
11:30 -12:30	ENG CWM,CPSB, CWLN,LCL,LYLC				CHIN CWL NCSC TKL