



# ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,  
HONG KONG

Web Page : [www.stclare.edu.hk](http://www.stclare.edu.hk)  
E-mail : [info@stclare.hk](mailto:info@stclare.hk)

Tel : 2817 1764  
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8 September 2020

Dear Parents,

## General Arrangements for Face-to-face Class Resumption

The EDB has recently announced that face-to-face classes will resume in two phases and also one-sixth of the total no. of students can return to campus for learning activities before the class resumption dates. As such, the school has made the following arrangements:

### I. Resumption Dates, School Hours, Timetable and Transport Arrangements

Date	Level	School hours	Timetable	Transport arrangements
16/9 (Wed.)	S6	7:53 a.m. to 1:00 p.m.	Extra lessons following online lesson timetable	1. NO school bus service. 2. 3A bus service: 7:15 a.m. departing from Star Ferry, Central (capacity of 140 persons) and 1:10 p.m. departing from School.
23/9 (Wed.)	S1,5 & 6		Online lesson timetable	1. All routes of school bus. 2. 3A bus service: 7:15 a.m. departing from Star Ferry, Central (capacity of 140 persons) and 1:10 p.m. departing from School.
29/9 (Wed.)	All levels			

### II. Extra Lessons & Other After-school Activities, Courses and Training, etc.

- Extra lessons for the senior levels will be conducted via Zoom from 2:30 p.m. to 3:30 p.m. Students concerned will be informed of the schedule by their subject teachers accordingly.
- There will be no detention class.
- All after-school and Saturday activities, courses and training, etc. will be cancelled.

### III. Cancellation of Sports Day


Due to the uncertainty involving the spread of Covid-19, both the Sports Day (scheduled for 14/10 & 15/10) and the subsequent discretionary holiday (scheduled for 16/10) will be cancelled. They will become **Day 5 (14/10)**, **Day 6 (15/10)** and **Day 7 (16/10)**. Students will have to go to school for classes.

### IV. Detailed Learning Arrangements

Please refer to another circular detailing the learning arrangements after resumption of face-to-face classes.

### V. Declaration of Travel History and Health Status of Students

As required by the EDB and to give a clear picture to the school about your daughter's travel history and health status, parents need to complete a declaration form (via Microsoft Form) before the resumption of face-to-face classes. The school will remind you again by SMS to complete the online form when the completion period draws near.

Level	Completion Period	Path	QR code
S1	19/9-20/9	<a href="https://bit.ly/2Eub6ox">https://bit.ly/2Eub6ox</a>	






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S2, S3 & S4	26/9-27/9	<a href="https://bit.ly/3gKjXq5">https://bit.ly/3gKjXq5</a>	
S5	19/9-20/9	<a href="https://bit.ly/2EUb6ox">https://bit.ly/2EUb6ox</a>	
S6	12/9-13/9	<a href="https://bit.ly/3hOGZgK">https://bit.ly/3hOGZgK</a>	

## VI. Health Precautionary Measures

Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:

1. Pay attention to the health condition of your daughter. She should stay away from school and see a doctor immediately if symptoms of Covid-19, especially fever, are detected. If she is found to have the symptoms, especially fever while in school, you will be asked to come to school to take her to seek medical advice.
2. Take your daughter's temperature before she goes to school every day. Record it on the form for class teachers to check. (please see attachment)
3. Ask your daughter to wear a mask (also applicable when taking school buses, vans or other transportations) and bring tissue paper and hand sanitizer to school every day. The school is providing hand sanitizer in each classroom as well.

## VII. Stepping Up of Environmental Hygiene by the School

1. The school has been cleaning and disinfecting the school premises regularly. Also, the school has hired professional service to apply long-lasting antibacterial and antiviral coating to the school premises on 8/9.
2. All staff and visitors are required to wear face masks when they enter into the school premises.
3. Tuck shop and school bus operator have been cautioned of enforcing the rule of wearing masks.
4. The use of water dispenser will be suspended. Therefore, students should bring their own water or they can buy from tuck shop. Tuck shop service resumes on 23/9, providing light snacks and drinks.
5. Students will be arranged to sit face-to-back in single rows and social distancing will be enforced in using the toilet and at the tuck shop.

With concerted efforts contributed by different parties, we look forward to overcoming the adversities of the pandemic to maintain a safe and healthy environment for all. If you have any further enquiries, please contact the class teachers.

Thank you very much for your attention.

Yours sincerely,



Mrs. Cherry Chan  
Principal





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敬啟者：

## 恢復面授課教學安排

教育局近日宣布，學校將分兩階段恢復面授教學，並以全校六分一數目的學生為限，可於復課日期前返校進行學習活動。因此，學校將作以下安排：

### I. 復課日期、上課時間、時間表和交通安排

日期	年級	上學時間	時間表	交通安排
九月十六日 (星期三)	中六	早上 七時五十三分 至下午一時	按照 網上課堂 時間表 進行補課	1. 不設校車服務 2. 3A 巴士服務：上午七時十五分由中環天星碼頭開出(載客量為140人)；下午一時十分由學校開出。
九月二十三日 (星期三)	中一、中五 及中六		網上課堂 時間表	1. 校車全線服務如常。 2. 3A 巴士服務：上午七時十五分由中環天星碼頭開出(載客量為140人)；下午一時十分由學校開出。
九月二十九日 (星期三)	全校			

### II. 補課及其他課後活動、課程、訓練等

1. 高中補課於下午二時三十分至三時三十分於 Zoom 課堂進行。學科老師將通知學生有關詳情。
2. 留堂班取消。
3. 全部課後及星期六活動、課程、訓練等均告取消。

### III. 陸運會取消

由於冠狀病毒病的傳播仍未受控，原定於十月十四日及十五日舉行的陸運會，以及隨後的十月十六日假期均告取消。學生須於這三天如常回校上課，分別為循環周五(十月十四日)、周六(十月十五日)、周日(十月十六日)。

### IV. 學習安排的詳情

恢復面授課堂後的學習詳細安排將另行通告。

### V. 學生外遊紀錄和健康狀況聲明

按教育局要求，以及讓學校清楚瞭解 貴子弟的外遊紀錄及健康狀況，家長須於恢復面授上課前完成填寫網上聲明表。學校亦會於期限前發出提示短信。

年級	完成日期	網路	二維碼
中一	九月十九日至二十日	<a href="https://bit.ly/2EUb6ox">https://bit.ly/2EUb6ox</a>	
中二、中三 及中四	九月二十六日至二十七日	<a href="https://bit.ly/3gKjXq5">https://bit.ly/3gKjXq5</a>	
中五	九月十九日至二十日	<a href="https://bit.ly/2EUb6ox">https://bit.ly/2EUb6ox</a>	




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中六	九月十二日至十三日	<a href="https://bit.ly/3hOGZgK">https://bit.ly/3hOGZgK</a>	
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## VI. 健康預防措施

要保持清潔而安全的環境，家長和學生的通力合作至為重要，懇請 閣下予以支持，提高家居的環境衛生，並且嚴格執行以下措施：

1. 留意 貴子弟的健康狀況。若出現冠狀病毒病的病徵，尤其是發燒，不應上學並立即求醫。假若在上學期間出現徵狀，特別是發燒，學校會通知家長立即接走學生，並即時求診。
2. 每日上學前，為 貴子弟測量體溫；並記錄在體溫記錄表以供班主任查核。（見附件）
3. 提醒 貴子弟每天佩戴口罩上學（包括乘坐校車、小巴或其他交通工具），以及攜帶紙巾和潔手液。學校已於每個課室放置潔手液。

## VII. 學校加強環境衛生

1. 學校恆常維持校舍衛生，定期進行徹底清潔和消毒；並已聘請專業承辦商將於九月八日為校園進行持久抗菌和抗病毒塗料工程。
2. 教職員和訪客在學校範圍均佩戴口罩。
3. 已提醒小賣部職工和校車司機必須遵守佩戴口罩的規定。
4. 暫停使用飲水機。學生須自備飲用水，或到小賣部購買。小賣部九月二十三日恢復營業，並提供小吃和飲品。
5. 學生上課，以面對背方式單行排坐；使用洗手間和光顧小賣部時，須遵從社交距離的限制。

冀盼在各方共同努力下，能克服病情，確保各人安全健康。如有任何疑問，請聯絡班主任。

此致  
貴家長

校長陳黃碧瑜謹啟

二零二零年九月八日

# St. Clare's Girls' School Temperature Record Sheet

(Monthly record to be attached to the student handbook)

1. Parents/Guardians should take their children's temperature before going to school. For normal body temperature range, please refer to the "Reference Range for Temperature Screening" in the "Guidance Note on Monitoring of Body Temperature" by the Centre for Health Protection, Please browse [https://www.chp.gov.hk/files/pdf/guidance\\_note\\_on\\_monitoring\\_of\\_body\\_temperature.pdf](https://www.chp.gov.hk/files/pdf/guidance_note_on_monitoring_of_body_temperature.pdf)  
When the student has fever, he/she should not attend school and should consult a doctor promptly, apply for sick leave, stay at home and take rest.
2. Parents/Guardians should record their children's temperature and sign on the record sheet daily. The record sheet should be returned to school staff/class teacher for checking.
3. Parents/Guardians should also complete the record sheet during holiday.

Name of student : \_\_\_\_\_ Class : \_\_\_\_\_ Class no. : \_\_\_\_\_ Month : \_\_\_\_\_

[illegible]