



ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax : 2855 8420

21 September 2021

Dear Parents,

Club Selection 2021 – 2022

Extra-curricular activities are an indispensable part of the school curriculum. The School offers a wide variety of extra-curricular activities which promote students' personal development by broadening their interests, developing their potential and providing opportunities for character formation and leadership training. This year, we offer a total of **47 clubs** which are categorized into 6 types, namely, **Co-curricular, Art and Cultural, Interest, Religious, Social Service and Sports**. Please read the following guidelines for the selection of clubs.

1. Each student is encouraged to participate in **at least one club** to develop talents and to grow through group activities and communal sharing of experience.
2. S.1 students should select **no more than 3 clubs**, and **only 1 from each of the 6 different areas**. If they are nominated to be members of school teams or choir, the total number of clubs and teams should not exceed 4. However, students are strongly advised to strike a sensible balance between ECA and academic studies.
3. Students from S.2 to S.5 may select no more than 3 clubs from areas listed. Similarly, the total number of clubs and teams should not exceed 4, including school teams or choir.
4. S.6 students will be exempted from participating in clubs due to their preparation for public exams. However, it is still recommended that they find time to widen their learning experiences so as to prepare for further studies and future career.
5. When half-day face-to-face classes are underway, all ECA meetings will be conducted via Office 365 Teams. If 70% or more of the students have received one dose of COVID-19 vaccine for more than 14 days, face-to-face meeting will be resumed for some school teams. The detailed arrangement will be announced in due course.
6. Students are required to attend all club meetings throughout the year and cannot withdraw from the club in the middle of the year unless due to medical or other valid reasons. If fees are to be paid for special courses throughout the year, they will have to be paid as arranged. Generally, there is no refund of the fee if a student quits the course without valid reasons. It is therefore advisable that students consider seriously their choices of clubs and time available for the activities.
7. At the end of the year, an ECA and Student Achievement Report that assesses students' performances based on their attendance, attitude and contribution to the club or society, etc. will be given to students together with their academic report cards.
8. School teams selection has been held from 6 September 2021 (Monday) to 14 September 2021 (Tuesday). The teachers-in-charge have already notified students of the selection result on 20 September 2021 (Monday).
9. Students should apply for ECA clubs by completing the Online Club Selection form from 22 September 2021 (Wednesday) to 23 September 2021 (Thursday). Students are requested to read the club list carefully especially when audition and course fees are required. Please make sure that there are no clashes between the clubs you have selected.
10. Students will collect from their Class Teachers a Parent Consent Form which indicates the final results of their club selection on 8 October 2021 (Friday) and parents should sign to indicate their approval.
11. In order to allow students to have a better understanding of clubs and societies, students are encouraged to watch the promotion videos prepared by club chairpersons from 21 September 2021 (Tuesday) to 23 September 2021 (Thursday).

Thank you for your attention.

Yours sincerely,

Mrs. Cherry Chan
The Principal



ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax : 2855 8420

敬啟者：

2021-2022 年度選報課外活動事宜

課外活動是學校課程必不可少的部分。本校鼓勵學生積極參與課外活動，促進個人發展，包括培養多方面興趣、發揮個人潛能，以及提供培養良好品格和領導才能的機會。本校今學年共開設四十七個學會，包括聯課、文化藝術、興趣、宗教、社會服務及體育六個類別。

1. 每一位學生須參與不少於一項課外活動，透過小組活動及經驗分享，培養多項才能。
2. 中一學生須從六大課外活動類別中，以每個組別揀選不多於一項為原則，選報合共不多於三項活動。如學生獲甄選加入指定的課外活動，如音樂、體育校隊等，所有課外活動及校隊合共不可多於四項；學生須在課外活動與學業之間取得平衡。
3. 中二至中五學生可隨個人意願自由選報合共不多於三項活動。如學生經甄選加入指定的課外活動，如音樂、體育校隊等，所有課外活動及校隊合共亦不可多於四項。
4. 中六學生因須參加香港中學文憑考試，故可自由選報。學校十分鼓勵學生把握其他經驗學習的機會，擴闊視野，為未來作好準備。
5. 若學校仍維持半天面授課堂，課外活動將透過 Office 365 Teams 進行；若部分校隊能符合學生已完成接種第一劑疫苗，並超過十四天達百分之七十的要求，活動將以面授形式進行。顧問老師將公布有關安排。
6. 各課外活動為期一個學年，除非獲醫生證明不適合參加該項活動，否則一經取錄，不可中途退出及所繳交的活動費用將不予退還。所有繳費活動，若獲學校批准退出，學生仍需繳付當月尚餘未繳交的學費或訓練費。故此，學生須謹慎選報學會，並衡量可否出席活動。
7. 學生所參加的課外活動及表現，均會記錄在年終派發的「課外活動及學生成就報告」內。
8. 校隊甄選已於 9月6日（星期一）至 9月14日（星期二）進行，顧問老師已於 9月20日（星期一）通知學生甄選結果。
9. 學生須於 9月22日（星期三）至 9月23日（星期四）填寫網上課外活動學會報名表。學生報名前請細閱「課外活動類別一覽表」，並特別留意選報的學會是否須經甄選取錄及是否須支付課程費用，且要特別留意該學會的活動日期，以避免出現相撞。
10. 有關選報課外活動的最後結果，將於 10月8日（星期五）派發的「家長通知書」通知家長。學生必須得到家長的同意及簽署方能參與有關課外活動。
11. 為了加深學生對各學會的瞭解，學生可於 9月21日（星期二）至 9月23日（星期四）觀看各學會的介紹短片。

此致
貴家長

校長陳黃碧瑜謹啟

二零二一年九月二十一日