



ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,
HONG KONG

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15 February 2022

Dear Parents,

Parents' Day 2021-2022

This year our Parents' Day will be held on **26 February 2022** (Saturday). It will be an excellent opportunity for you to discuss with class teachers your daughter's performance in various aspects. Since the epidemic situation is still severe, the Parents' Day will be held **online via Microsoft Teams**. Please take note of the following arrangements :

1. The assigned time slot will be emailed to students by class teachers on 16 February.
2. Students should log in Microsoft Teams using their Office 365 account and join the meeting with parents five minutes before the assigned time and wait for admission.
3. Each meeting will last for approximately 10 minutes. Mark sheets of first term will be emailed to students by class teachers on 23 February afternoon.
4. Original copy of the academic reports will be distributed to students when face-to-face classes resume.

If you have any enquiries, please approach the class teachers. Thank you for your attention.

Yours sincerely,

Mrs. Cherry Chan
Principal



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敬啟者：

2021-2022 家長日

二零二二年二月二十六日（星期六）為本學年家長日。惟疫情仍然嚴峻，懇請 台端於當日通過 **Microsoft Teams** 出席視訊會議，藉此機會與班主任討論 貴子弟在學業及行為上的表現。詳情如下：

1. 班主任將於二月十六日以電郵通知 貴子弟會談之預約時間。
2. 請家長提醒 貴子弟於編定時間前五分鐘以學生電郵登入 Microsoft Teams，與家長共同出席視訊會議。
3. 每節會談時間約 10 分鐘。班主任將於二月二十三日下午以電郵形式發放上學期成績單。
4. 成績表正本將於恢復面授課堂後派發予 貴子弟。

如有垂詢，請與班主任聯絡。

此致

貴家長

校長陳黃碧瑜謹啟

二零二二年二月十五日