St. Clare's Girls' School
Annual School Plan

2025/26

School Vision and Mission

Core Values
As a Catholic school, we determine to carry on the contribution of the Catholic Church to education by upholding and passing on the core values of **Truth, Justice, Love, Life** and **Family** to our students to prepare them for their life and future responsibilities.

Vision
"CLARE" means "BRIGHT LIGHT"
A LIGHT.....
A BEACON......
to guide our Clarians

The Missionary Sisters of Our Lady of the Angels had this vision when they chose St. Clare as our patron. In meeting the School Motto: Veritas Vincit (Truth Conquers), Clarians will reflect this beam by acquiring and practising the Four Cardinal Virtues of Prudence, Justice, Fortitude and Temperance through words and deeds.

The School is dedicated to the whole-person development of students with a belief in universal fraternity, evangelical simplicity and a conscience imbued with the spirit and virtues of Christ, Our Lady and St. Clare.

Every Clarian will grow into a searcher of "Ultimate Truth" by embracing the following:
- Treasuring "poor in spirit" and "gentle of heart"
- Determination for just cause
- Unswerving loyalty to her ideals
- Living her conviction with non-violent resistance

Mission
The School is committed to providing an excellent all-round secondary education for students in the footsteps of St. Clare, a model of truth, honesty and evangelical simplicity.

We nurture our students to
- live their convictions and be a wise and honest person;
- speak the truth and be an upright person;
- overcome fear to rise above adversity and be a persevering and resilient person;
- moderate the attraction of pleasures and be a grateful and giving person, leading a life of simplicity.

The School seeks to fulfil this mission through the collaborative effort of dedicated teachers and close cooperation with parents and the community at large.

St. Clare's Girls' School

Annual School Plan

2025/26

Major Concerns

1. **To cultivate students to become well-rounded and resilient learners for continuous self-improvement**

2. **To develop reflective learners who are open to challenges and future learning**

1. Major Concern 1: <u>To cultivate students to become well-rounded and resilient learners for continuous self-improvement</u>

Briefly list the feedback and follow-up actions from the previous school year:

- **Enhancing Value Education Implementation**
  - ❖ **Focused Value Themes:** Greater emphasis should be placed on the upcoming core values of Truth and Compassion to ensure alignment with the school-based Value Education framework. Clear guidelines and resources will be necessary to support teachers in delivering these themes effectively.
  - ❖ **Integration of Real-Life Contexts:** While abstract values have been introduced, more concrete examples and life-event scenarios should be incorporated into lessons to deepen students' understanding and application of values in authentic contexts.
  - ❖ **Structured and Consistent Reflection:** Current reflection practices require further refinement. Developing structured activities and maintaining a consistent reflection framework across programs will help students articulate and internalize positive values more effectively.
  - ❖ **Recognition Mechanisms:** The revised Merit and Demerit Systems and Good Deeds Stickers should be closely monitored to ensure fairness and transparency. Additional efforts are needed to promote student participation and awareness of these recognition mechanisms.
- **Strengthening Student Well-being Initiatives**
  - ❖ **Healthy Lifestyle Promotion:** While wellness activities have been introduced, there is a need for more sustained and systematic campaigns on healthy eating and physical fitness. Collaboration with health professionals and nutritionists should be expanded to provide expert guidance.
  - ❖ **Mindfulness and Stress Management:** Opportunities for mindfulness practices, such as meditation and expressive arts, should be increased to support students' emotional well-being and resilience.
  - ❖ **Diversified Physical Activities:** The range of physical activities offered should be broadened to cater to diverse student interests and abilities. Additionally, the introduction of digital tools, such as daily exercise apps, should be explored to encourage consistent participation.
- **Expanding Resilience-Building Opportunities**
  - ❖ **Diverse Role Models:** The Clarian Growth Program should feature a wider variety of guest speakers from different fields to provide students with multiple perspectives on overcoming challenges.
  - ❖ **Collaborative Partnerships:** Stronger collaboration with NGOs and external organizations is needed to enrich students' experiences and broaden their horizons in both personal development and career planning.
  - ❖ **Experiential Learning through Competitions:** More in-school competitions and experiential activities should be introduced to create authentic opportunities for students to develop adaptability, problem-solving skills, and resilience.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
A. Fostering students' understanding and practice of positive values	● To integrate everyday life events with learning activities across KLAs and Committees, emphasizing the themes of Truth and Compassion.	● All KLAs successfully incorporate the themes of Truth and Compassion, along with the four core values into their action plans, lesson plans, and assessment tasks. ● Evidence of collaboration among KLAs and Committees in organizing programs that promote Truth and Compassion, with shared resources and documented outcomes. ● 70% of students affirm that learning activities have enhanced their understanding and application of these values in real-life contexts.	● APASO III and Stakeholder Survey (SHS) findings ● Feedback from students & teachers ● Scrutiny of documents	Whole year	● Panel Heads ● Committee Heads	● EDB Value Education planning tools ● Scheme of Works ● Lesson Observation Forms
	● To implement structured reflection practices that develop students' ability to identify, analyze, and apply positive values in various contexts.	● 70% of students demonstrate the ability to connect personal experiences to the core values and apply positive values in diverse scenarios within the structured reflection model. ● Observable increases in student demonstrations of compassion and truthfulness in daily interactions ● 70% of teachers demonstrate proficient application of structured debriefing techniques following Professional Development sessions.	● Feedback from students & teachers ● Reflections by students ● Teachers' observations	Whole year	● Panels ● Committee Members ● Class Teachers	● Students' reflection records

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	• To actively acknowledge student efforts by exploring various methods to recognize positive behavior and discipline.	• 70% of students agree that they feel appreciated for their efforts and contributions through various recognition methods. • Teachers utilize diverse approaches to express appreciation and commendation for students' positive actions and good deeds.	• Feedback from students & teachers	Whole year	• Panels • Class teachers	• School Website • School Newsletter
B. Nurturing healthy lifestyle practices for student well-being	• To promote balanced diet and physical wellness through healthy eating initiatives and diverse physical activities that cater to students' interests and encourage daily exercise.	• 70% of students acknowledge that the healthy eating campaigns have increased their understanding of balanced nutrition and proper meal timing. • 70% of junior students increase in the amount of daily physical exercise time. • 70% of senior students exhibit an increased interest in engaging in physical exercise. • Increase the participation targets for the EDB MVPA60 campaign.	• APASO III findings • MVPA60 data • Feedback from students & teachers • Scrutiny of documents	Whole year	• Bio, T&L, PE Panels • RMC, SG, SAL Committees	• MVPA60 One-off Grant • EDB "MVPA60" Award Scheme
	• To enhance emotional wellness by exploring mindfulness activities and collaborating with health professionals to develop tailored wellness programs that address students' needs.	• 70% of students demonstrate an increased awareness of the significance of emotional wellness and find the mindfulness activities beneficial for relaxation. • 70% of students participating in wellness workshops report finding the emotional wellness knowledge and strategies provided to be useful in managing stress and enhancing well-being.	• APASO III findings • Feedback from students, parents & teachers • Focus group interviews with students	Whole year	• ERE Panel • RMC, SG, SA Committees • Class Teachers	• Mental Health One-off Grant

	Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
C.	"Clarian Growth Program" to cultivate students' resilient mindset, unleashing their potential to the fullest.	● To cultivate a resilient and positive mindset by engaging students with inspiring talks from diverse speakers and utilizing storytelling resources during CT periods and WPD sessions.	● 70% of students agree that the speaker sessions expanded their perspectives on overcoming adversity. ● 70% of students report that storytelling resources used in class have effectively helped them understand the importance of resilience and positivity in overcoming difficulties.	● Feedback from students & teachers	Whole year	● Committee Heads ● Class Teachers	● Clarian Growth Program Learning Logs
		● To engage students in active participation in resilience-building experiential learning activities that encourage them to step out of their comfort zones.	● 70% of participants agree that the resilience-building activities, such as the resilience camp, service-learning opportunities, and CLP exploration activities, have significantly contributed to their personal growth and ability to face challenges. ● Increase in the number of junior students taking on leadership roles within clubs and societies. ● 70% of students acknowledge that participation in in-school and external competitions has positively impacted their resilience and is linked to their future academic and career aspirations.	● Feedback from students & teachers ● Scrutiny of documents	Whole year	● Committee Heads ● Panels ● Club TICs	● LWL Grant

2. Major Concern 2：**To develop reflective learners who are open to challenges and future learning**

Feedback and follow-up actions from the 2024-25:

- **Expand the Range of Experiential Activities and Enhance the Use of IT for Interactive Learning**
  - ❖ **Diversification of Learning Activities:** Expand and diversify experiential learning opportunities by organizing educational outings and real-world activities across all departments, thereby enhancing students' practical understanding through direct exposure.
  - ❖ **Structured Reflection and Debriefing Practices:** Implement structured reflection practices using established frameworks to deepen students' insights after activities, thereby fostering both personal and academic growth in a reflective learning environment
  - ❖ **Interactive Technological Tools for Learning Enhancement:** Employ interactive IT tools to enhance discussions both in the classroom and online, enriching the learning process and extending student engagement beyond conventional settings.
  - ❖ **Optimization of Assessment Strategies:** Overhaul homework assignments to encourage critical thinking and increase in-class practice, thereby reducing the academic pressures of home-based assignments and fostering a more balanced learning environment.

- **Reinforce Effective Study Skills and Develop Good Study Habits**
  - ❖ **Integration of Targeted Study Skills across Curriculum:** Clearly identify and integrate specific study skills relevant to each subject and level into the curriculum to promote effective learning techniques tailored to the educational demands of each discipline.
  - ❖ **Promotion of Information Literacy and use of AI:** Enhance information literacy by incorporating it into various subjects and WPD programs, alongside with specific guidelines to both teachers and students on the responsible use of AI to improve learning outcomes,
  - ❖ **Recognition and Development of Learning Competencies:** Implement award mechanisms in assessments that require the use of advanced study skills, coupled with workshops aimed at enhancing time management skills, thus fostering a comprehensive skill set that supports academic success.

- **Cultivate Students' "Can-Do" Spirit through Goal Setting and Structured Sharing and Reflection**
  - ❖ **Encouragement of Engagement in Challenging and Academic Activities:** Actively promote and facilitate student involvement in challenging academic activities such as competitions, university tasting programs, and study tours. Integrate monthly challenging tasks within classroom settings to cultivate a resilient and proactive 'can-do' attitude.
  - ❖ **Goal Setting and Recognition of Achievements:** At the beginning of each term, implement the practice of setting SMART goals and create platforms for recognizing and celebrating student achievements, thereby fostering sustained engagement and diligent effort.
  - ❖ **Inspire Insights through Shared Experiences:** foster student aspirations by inviting guest speakers and providing platforms for students to share their personal challenges and growth stories.

Major Concern 2: <u>To develop reflective learners who are open to challenges and future learning</u>

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
A. Students are exposed to meaningful learning experiences while maintaining a balance between study and well-being	• **Expand students' range of experiences** through both classroom and co-curricular activities (i) Develop **learning task** / conduct **debriefing** to reinforce learning after activities (ii) **Award scheme** to encourage students to join more external activities or competitions	• 70% of students agree that the learning experience brought by the activities was meaningful. • Increased number of students participating in external activities and competitions	• Student survey • Scrutiny of record • Teacher observation • Teacher survey • APASO	Whole year	• Panels	• Samples of Students' Learning Tasks • Evaluation Records of Subject Activities • Student Surveys
	• **Foster a positive learning environment** that encourages discussion, collaboration and provides ample opportunities for students to express their ideas (i) Use **e-learning tools** to enhance discussion and interaction (ii) Refine **teachers' skills** in conducting debriefing and eliciting students' ideas through effective questioning (iii) **Award students** who demonstrate positive learning attitude e.g. proactive and confident in answering questions	• Enhanced engagement of students in class discussions • 70% of teachers agree that their skills in conducting debriefing and questioning skills have been enhanced • 70% of students agree		Whole year	• Panels • SPD Committee	• Lesson Observation Forms • Teacher Surveys

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	● **Review and refine school assessment policy to create space and time for learning** (i) Design **quality homework** that inspires deep thinking and caters for diverse needs of students. (ii) Encourage more **in-class practice** to ease students' burden in completing assignments at home	that the homework was useful in consolidating their learning ● Reduced time of students spent on completing school assignments ● Improved score in relevant items in stakeholder survey			● Panels	● Samples of Student Assignment ● Student Surveys
B. Students are equipped with effective study skills and good study habits	● **Develop effective study skills and good study habits** (i) Identify the **specific study skills** that students should apply for each subject and level. (ii) **Incorporate into the curriculum** of different subjects the development of generic skills and study skills (iii) **Award students** who demonstrate these skills (iv) Enhance students' **time management skills** through workshops	● 70% of students agree that their revision has become more effective using those skills ● 70% of students agree that they have better time management	● Scrutiny of documents ● Student survey	Whole year	● Panels ● Student Learning Committee	● Study Skills Handbook ● Worksheets Tailored by Subject Department ● Student Surveys
	● **Foster Information Literacy through different subjects and WPD programs** (i) Incorporate elements of IL and related learning and teaching strategies into the curriculum of different subjects (ii) Sharing of good practices among panels	● Students demonstrated good IL skills and attitude in assignments and presentations ● 70% of students agree that they are able to use information effectively and ethically	● Teacher observation ● Scrutiny of document ● Student survey	Whole year	● Panels ● IT in Learning & Teaching Committee	● Use of AI Guidelines ● Student Surveys

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	● **Provide guidance to teachers and students on utilizing AI appropriately to enhance student learning** (i) Integrate **guidelines** into the Student Guidelines and require students to commit to using AI responsibly while reviewing the disciplinary measures for AI misuse. (ii) Teachers **keep abreast of technology development** trough attending seminars and further explore the use of AI in different subjects (iii) Guide students to use AI in their learning through various learning tasks (iv) Evaluate with students the use of AI after the tasks to cultivate the essential **mindset, attitudes and values**.	● 70% of teachers feel more confident and capable of integrating AI into their teaching. ● 70% of students agree that they have developed the skills and proper attitude in utilizing AI in their studies ● Students demonstrated both enthusiasm and awareness regarding the use of AI in learning	● Scrutiny of documents ● Student survey ● Teacher observation	Whole year	● Panels ● IT in Learning and Teaching Committee	● Use of AI Guidelines ● Teacher and Student Surveys
C. "Clarian Growth Program" to cultivate positive mindset of students, enhancing their confidence in academic performance	● **Encourage students to take on challenging tasks** (i) **Timely dissemination of information** of competitions and activities to students (ii) Encourage students to participate in academic-related activities (e.g. competitions, University tasting programs, study tours) (iii) Foster a **'can-do' spirit** by arranging mini challenging tasks in classes	● Increased number of students participating in competitions or activities ● 70% of students participating in the activities agree that they have gained confidence in learning through the activities ● Improved score in stakeholder survey regarding student	● Scrutiny of documents ● Student survey ● Teacher observation	Whole year	● Panels	● Evaluation Records of Subject Department

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	• **Facilitate students to set realistic goals and celebrate progress** (i) Set **SMART goals** on academic achievements at the beginning of term (ii) Provide opportunities for students to **share and celebrate success**	confidence in learning • 70% of students agree that the reflection/individual counselling was useful in identifying their strengths, weaknesses and ways to improve • 70% of students agree that the sharing has inspired them to embrace challenges and face difficulties with a positive attitude		Whole year	• Class teachers • Subject teachers	• Clarian Growth Program Learning Logs
	• **Provide opportunities for students to reflect on their learning experiences** (i) Guide students to conduct **regular reflections** along their learning journey (ii) Conduct **individual counselling** to support students in need			Whole year	• Subject teachers	• Students' reflection records
	• **Invite students to share their challenges and growth experiences** (i) Invite a diverse array of **guest speakers** (e.g. Past Clarians, life coaches, individuals demonstrating resilience or thoughtful life planning) to share their insights and experiences (ii) Provide opportunities for students participated in competitions to **share their experiences**			Whole year	• Panels • WPD Committee	• Sharing Sessions in WPD program ad lesson time

Theme of the Year 2025-2026

Invigorate Learning   Inspire Engagement

(a) Plan on Use of Capacity Enhancement Grant

Major Concerns	Strategies/ Tasks	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible
I.T. in Learning and Teaching	To employ one I.T. Technician to support I.T. in Learning and Teaching	● Provide technical support for I.T. in Learning and Teaching	Whole year	Smooth use of e-learning platforms More use of I.T. in learning & teaching	Scrutiny of Records Teachers' feedback	Mr. Wong Kwok Shu
Academic Affairs	To employ one Teaching Assistant to support clerical work for some Panels and conduct extra classes for junior form students	■ Relieve teachers' workload ■ Assist with developing school-based teaching resources ■ Enhance teachers' capacity to address students' individual needs	Whole year	School-based resources are developed. Majority of extra class participants found that the classes useful for their learning.	Teachers' feedback Students' feedback	Ms. Chung Pak Ling
Academic Affairs	To provide after-school English classes	■ After-school English classes could motivate students to take part in English activities and speaking practices.	Whole year	Students would find the classes motivating their interest to use English	Teachers' feedback Students' feedback	Mr. Lo Chun Lam
Student Learning	To employ past Clarians to teach remedial class after school for some subjects	■ Teachers' workload of tutoring students after school was released. ■ The capacity was created for counselling individual students and for professional development meetings.	Mid of Sept to End of May	Percentage of students who show improvement in their assessments	Marks achieved as recorded on Reports Cards Certificates, Prizes and Trophies Awarded	Ms. Hung Shin Yue

(b)Plan on Learning Support Grant

LSGSS for the year (2025/26)	**$16 016 × 29 = $464 464**
Balance from 2024/25	**$72 657.84**
TOTAL LSGSS for 2025/26	**$537 121.84**
Estimated budget for 2025/26	**$397 000**
Estimated Surplus	**$140 121.84**

	Item	Quantity	Date	Target Group	Aim	Estimated LSG Budget
1	Executive Functioning Training Workshop	1.5 hrs/session 20 sessions 30 hours	Whole year	Students with SEN, suspected cases	To enhance students' social skills, self-management skills and communication skills.	70,000
2	Chinese Writing & Reading Training	2 hrs/session 20 sessions 40 hours	Whole year	Students with SEN, suspected cases	To equip students with SpLD with Chinese study skills and to improve their comprehensive skills	44,000
3	Clinical Psychology Services	70 hours	Whole year	Students with SEN, suspected cases	To provide psychology services to those students helping them to understand personal and inter-personal problems, overcome them and move forward to a more productive and happier life.	140,000
4	Expressive Art Therapy	1 hr/session 24 sessions & 40 mins/session 8 sessions for S4 classes	Whole year	Students with SEN, suspected cases	To help students with SEN express their thoughts and feelings through creative art, to help them deal with emotional issues, such as stress and anxiety.	34,800
5	Animal Assisted Therapy	1 hr/session 24 sessions 24 hours	Whole year	Students with SEN, suspected cases	With the use of animals as a way to help students cope with some mental health conditions which help improve students' overall mood and increase feelings of social support.	48,200

	Item	Quantity	Date	Target Group	Aim	Estimated LSG Budget
6	Speech Therapy	2 hrs/session 10 sessions 20 hours	Whole year	Students with SEN, suspected cases	To facilitate the enhancement of students' speech and language abilities, enable them to develop communication, learning and social abilities more effectively.	60,000
					Total	**$397,000**

(c) 改善非華語學生的中文學與教──計劃書

施行計畫	施行策略/工作	時間表	成功準則	評估方法	負責人
一. 實施「學習架構」整體規畫 1. 透過多元途徑，提升中文科教師教授非華語學生的專業能力，以便實施「學習架構」，幫助非華語學生解決學習中文作為第二語言的困難，以期促成非華語學生銜接主流中文課堂。	1. 安排具教學經驗或已接受教授非華語學生的專業培訓課程的老師任教。 2. 任教老師於中文科組會議上與其他教師分享教授非華語學生的心得。 3. 鼓勵全體中文科老師參加教授非華語的培訓課程，提升教師教授非華語生的專業知識。 4. 通過同儕觀課，專業交流，以及分享心得，從而提升教師教授非華語學生的專業能力。 5. 購買教學所需的教材及圖書。	全學年	1. 任教老師須具教學經驗或已接受教授非華語學生的專業培訓課程。 2. 任教老師於科組會議上分享教學心得 3. 曾參加相關講座 4. 每學期完成不少於1節觀課，全學年共2節；全學年共不少於1次專業交流。 5. 已購買教學所需的教材及圖書	1. ①確認相關文件 ②檢視教學設計 ③期末考試成績較期中考試進步 2 檢視會議紀錄 3. 檢視出席紀錄 4. 檢視觀課紀錄及專業交流紀錄 5. 檢視財政報告	科主任 科主任 科主任 科主任 任教老師 科主任 科主任 科主任
2. 設計初中非華語學生校本中國語文課程及教材。	參考教育局上載「學習架構」專頁的配套資源，及主流課程，設計校本非華語學生調適課程、教材及評估。		完成初中非華語學生校本調適課程、教材及評估。	檢視教學資源庫	科主任
3. 幫助非華語學生認識中華文化，以提升學習中文的成效。	1. 於初中課堂學習中融入較淺易的文學作品、歷史、成語故事等 2. 安排非華語學生參加具中華文化特色的活動。（例如節慶活動等）	全學年	1. 初中非華語學生校本調適教材中包括較淺易的文學作品、歷史、成語故事等。 2. 曾參加具中華文化特色的活動。	檢視調適課程 檢視活動紀錄	科主任 科主任

施行計畫	施行策略/工作	時間表	成功準則	評估方法	負責人
4. 推行多元密集中文學習模式，以期促成他們銜接主流中文課堂。	1. 採取抽離式學習，與主流生分開學習，以照顧語文能力較差的學生。		1. 採取抽離式學習，集中照顧語文能力較差的學生。	檢視課堂安排	科主任
5. 評估支援措施的成效	1. 參考「學習架構」及評估工具設計校內評估。 2. 在學年結束前，使用教育局評估工具的結果。 3. 可提升非華語學生的中文水平。		1. 參考「學習架構」及評估工具設計校內評估。 2. 完成教育局評估 3. 整體語文水平可達中等。	1. 檢視校內評估 2. 檢視評估紀錄 3. 檢視校內評估及考試成績	任教老師及科主任
6. 安排非華語學生多元升讀大學的途徑	1. 安排中三至中五非華語學生學習 GCE(AL)課程 2. 安排中三至中五非華語學生參加課後國際 GCE(AL)及 IGCSE 中國語文科考試。		1. 能掌握考試內容及作答技巧 2. 能考獲 E 級或以上，符合報考大學聯招替代中文要求。	1. 檢視課業表現 2. 檢視考試成績單	任教老師科主任
二. 建構共融校園 1. 加強與非華語學生家長的溝通	1. 提供所有主要學校通告的英文版本 2. 由班主任協助非華語學生家長瞭解學校通告的內容 3. 提供英文版本的學校簡介 4. 舉辦家長講座，以便瞭解學校的情況及為其子女提供支援。 5. 透過家長日向非華語學生家長講解其子女的學習進度(包括中文能力、銜接主流中文課堂的進展等)。	全學年	1. 所有主要學校通告的均附有英文版本 2. 班主任協助非華語學生家長瞭解學校通告的內容 3. 學校簡介具英文版本 4. 已舉辦家長講座 5. 已安排家長日向非華語學生家長講解其子女的學習進度(包括中文能力、銜接主流中文課堂的進展等)	1. 檢視主要學校通告 2. 班主任口頭報告 3. 檢視學校簡介 4. 檢視講座流程 5. 檢視家長日流程	科主任副校長(學務)
2. 提升教師的文化敏感度，	鼓勵老師參加培訓課程，認識非華		教師曾參加相關培訓課程。	檢視出席紀錄	副校長

施行計畫	施行策略/工作	時間表	成功準則	評估方法	負責人
營造多元文化環境	語學生的文化環境。				（學生發展）
3. 營造共融校園，讓學生儘早融入校園生活。	為學生推展同儕互勉計畫，鼓勵不同族裔的學生互相學習。		開展同儕互勉計畫，不同族裔的學生能互相學習。	檢視計畫紀錄	副校長（學生發展）

(d) Plan on Use of Supporting Non-Chinese Speaking Students with Special Educational Needs (NCS-SEN)

Balance from 2024-25	Tier	No. of students	Grant 2025-26	Total
4,878.03	Tier-2	4	**$106,769.00**	**$111,647.03**

	Item	Quantity	Date	Target Group	Aim	Estimated LSG-NCS Budget
1	Chinese Reading & Comprehension Training	1hr/sessions 20 hours	Whole year	Students with SEN + suspected cases	To support students with severe SpLD in learning Chinese Language, paving a solid foundation for them and examination skills through a special step-by-step	**30,000**
2	Inclusive Activities	4 times	Whole year	Students with SEN + suspected cases	To enhance students' awareness on individual differences through activities such as workshops and lunch gathering.	**3,000**
3	Mental Health Activities	8 times	Whole year	Whole school	To promote students' wellness through broadcast, lunch activities and Sunshine Week.	**10,000**
4	Teacher Assistant for SEN		Whole year	NCS students with SEN + suspected cases	To support the administration work and pull-out training/tutorial for NCS students with SEN.	**42,000**
					Total	**85,000**
					Estimated Surplus	**$26,647.03**

(e) Plan on Diversity Learning Grant for Applied Learning Courses (2025-2027 Cohort) Three-Year Plan

DLG funded programme	Strategies & benefits anticipated	APL Course Code, Name of Course and Course Fee	Duration of the programme / course	Target Students	Estimated no. of students involved in each school year			Evaluation of students' performance	Teacher-in-charge
					25/26	26/27	27/28		
Applied Learning Courses (ApL)	- To offer a range of ApL courses for students with different learning needs and interests - To broaden students' diversified learning experiences and develop their career aspirations	713 Rehabilitation Care Practice by CICE = $ 18,400	180 hours in 2 years for each course	S5 students in the year 2025-2026	1	1	0	- Successful completion of the ApL courses by students as shown in their learning records	Career Mistress

Plan on Diversity Learning Grant for Other Programs (Gifted Education)

Item	Gifted Education Elements	Programmes / Description	Target Students	Estimated Cost ($)
1.	Creativity	Workshops on enhancing creativity (pull out program – second tier)	S2-4 ALs, budding leaders, sub-com members of clubs/ houses	8,000
2.	Presentation skills	Public speaking training (pull out program – second tier)	S2-5 High achievers	5,000
3.	Enrich students' global vision	Workshops related to global issues (pull out program - second tier)	S2-5 High achievers	10,000
4.	Higher order thinking skills	Workshop on logical thinking skills (first tier)	S3 students (whole form)	24,000
5.	Higher order thinking skills	Workshop on effective reasoning skills (pull out program – second tier)	S4-5 High achievers	6,000
6.	Higher order thinking skills	Chinese/ English/ Mathematics higher order thinking classes (pull out program – second tier)	S4-5 High achievers	31,000
			Grand Total	**$84,000**

(f) <u>Plan on School-based After-school Learning and Support Programmes</u>

A. The estimated number of students (count by heads) benefitted under this Programme is___109___(including A. __4__ CSSA recipients, B. __65__ SFAS full-grant recipients and C.___40___ under school's discretionary quota). Information on Activities to be subsidized / complemented by the Grant.

B. Information on Activities to be subsidized / complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	Estimated no. of participating eligible students#			Estimated expenditure ($)	Name of partner/service provider (if applicable)
					A	B	C		
Musical Instrumental Classes	To develop students' interest in playing musical instruments and to enhance character formation	Participants showed more interest in playing musical instruments and enjoyed the learning process.	Feedback from participants, observation	Sept to May	2	5	3	$10,000.00	Tutors
Dance Classes	To develop students' interest in dancing and to enhance confidence in performance	Participants showed more interest in dancing and became more confident in performance.	Feedback from participants, observation	Sept to May	2	3	2	$8,000.00	Tutors
Sports Classes	To raise students' level of interest, competence and confidence in sports competitions	Participants showed a higher level of sports competence and more confident in sports competitions.	Feedback from participants, observation	Sept to May	2	12	8	$6,000.00	Coaches
Tutorial Class	To help students who under-performed in tests to reach a satisfactory level in exams	Participants managed to grasp subject matters more confidently	Test results	Nov to Dec May to June	2	15	10	$8,000.00	Various outside school organizations and former S.6 graduates
Leadership Training Program	To equip and develop leadership skills to house / club chairperson	Students participated in various group activities which required cooperation, collaboration and consensus building.	Feedback from participants, observation	Sept	2	40	20	$7,000.00	Various outside school organizations
Total no. of activities: 35			@No. of participation counts		10	75	43		
			**Total no. of participation counts		128				

(g) **Plan on the Use of the Promotion of Reading Grant**

The major objectives for Promotion of Reading:

To nurture students' interest and help them develop a reading habit from a young age so that they will enjoy reading and develop their thinking skills and creativity through reading.

	Item*	Estimated Expenses ($)
1.	Purchase of Books ☑ Printed books ☑ e-Books	31,000
2.	Web-based Reading Schemes ☑ e- Read Scheme (English Language Department) ($16,200) ☑ e- Read Scheme (Chinese Language Department—S1 to S3) ($4,000)	20,200
3.	Reading Activities ☑ Hiring writers, professional storytellers, etc. to conduct talks	7,000
	☑ Hire of service from external service providers to organize student activities related to the promotion of reading	5,000
	☑ Paying the application fees for activities and competitions related to the promotion of reading.	1,000
	☑ Subsidizing students for their participation in and application for reading related activities or courses	1,000
4.	Other： ☑ School-based Theme-based Reading Activities	2,000
	☑ S1-S3 Reading to Learn Award Scheme	1,700
	Total:	68,900

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.
Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

			Schools are required to complete this part					Completion of this part is not mandatory							
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses ($)	Estimated Expenses per Person ($)	Brief Description and Objective of the Activity	Domain (Including KLAs, cross-curricular, latest education development directions; more than one option can be selected)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Values Education	Intellectual Development (closely linked with curriculum)	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
C1	Tailor-made CLP workshop for students seeking inspiration	Oct 2025 – Jul 2026	S.3	25	$24,000.00	$960.00	• To helps students get better self-understanding. • To equip students with the right mindset, proper attitudes and skills to identify the directions for their career development. • To provide opportunity to apply what they learnt and increase their confidence and become more motivated. • A series of career experiential activities will be arranged which aim at promoting students' self-exploration and personal growth.	CLP	Teachers' observation, Student feedback	✓				✓	TSM
C2	Career Live Simulation Activity	Mar 2026	S.5	100	$10,000.00	$100.00	• To let our students have some hand-on experience and know the qualities they should possess when working in a particular job. To motivate students to develop their career goals and build a positive work value	CLP	Teachers' observation, Student feedback	✓				✓	TSM
C3	Service Learning Workshop	Sep 2025 – Mar 2026	S.1 – S.5	500	$50,000.00	$100.00	• To develop students'generic skills and nurture students with a serving heart to serve the needy in the community by planning and organizing community services in groups with guidance of parent volunteers, teachers and social workers.	Community Service	Teachers' observation, Student feedback, Parent volunteer and social worker feedback	✓			✓		LYH
C4	Public Speaking Workshop	Oct 2025 – Jul 2026	S.1 – S.3	30	$10,000.00	$333.33	• To enable students to effectively communicate their ideas and present themselves.	Gifted Education	Student feedback, Scrutiny of documents		✓				LCL
C5	Personal Growth Programmes	Oct 2025 – Jul 2026	S.1 – S.6	600	$40,000.00	$66.67	• A series of personal growth program for secondary school students aims to foster self-awareness, emotional intelligence, and a growth mindset. The program's objectives include helping students identify their strengths, interests, and aspirations, while also teaching effective strategies for managing stress, building healthy relationships, and setting achievable goals. By addressing these multifaceted aspects of personal development, the program empowers students to become more self-assured, resilient, and prepared to navigate the challenges and opportunities that lie ahead.	Student Guidance Committee	Teachers' observation, Student feedback, Scrutiny of documents	✓	✓	✓			LFY
C6	Promotion of students' well-being	Oct 2025 – Jul 2026	S.1 – S.6	600	$5,000.00	$8.33	• Promote mental health amongst students at three levels, namely Universal, Selective and Indicated. Through various activities and programmes, such as 'Wellness Week', gatekeeper project 'Sunshine Squad', WPD programmes, in-class Expressive Art Therapy, Positive Sports, lunchtime soothing activities, we aims to raise the awareness on mental health and enhance mental health literacy of students, early detect students in need, strengthen students' resilience and mental health as well as offer support for at-risk student.	Student Guidance Committee	Teachers' observation, Student feedback Scrutiny of documents	✓	✓	✓			LFY
C7	Resilience-Building Training Camp / Activities	Oct 2025 – Jul 2026	S.1, S.3	250	$180,000.00	$720.00	• Develop Personal Values: The camp aims to help students identify and cultivate their own personal values, empowering them to live in accordance with these values in their daily lives. Through reflection, discussions, and interactive exercises, students will gain a deeper understanding of their values and learn how to apply them in various situations. • Encourage Personal Growth and Exploration: The camp aims to inspire students to step out of their comfort zones and embrace new experiences. Through extended and experiential learning opportunities, such as outdoor adventures, problem-solving tasks, and leadership development activities, students will develop their potential, build resilience, and enhance their self-confidence. The camp will provide a platform for students to discover their strengths, overcome challenges, and unlock their full potential.	Student Guidance Committee	Teachers' observation, Student feedback, Scrutiny of documents	✓	✓	✓			LFY
C8	Leadership Training Program a. Student Union, Prefect Board, House Exco ($100,000) b. Club and Society Chairpersons & Vice-Chairpersons ($2,000) c. Budding Leaders Scheme ($8,000) d. WPD program ($5,000)	Oct 2025 – Jul 2026	S.1 – S.5	250	$115,000.00	$460.00	• Provide Leadership Training Program to student leaders, young potential leaders and other students from S.1 to S.5 to develop and cultivate their leadership qualities and skills, e.g. communication, prioritizing, planning, delegating, motivating, quality of self-reflection etc.	Leadership Training	Teachers' observation, Student feedback, Scrutiny of documents	✓	✓	✓	✓		KWS

No.	Activity Name	Proposed Date	Target Students Level	Estimated Number of Participants	Estimated Expenses ($)	Estimated Expenses per Person ($)	Brief Description and Objective of the Activity	Domain (Including KLAs, cross-curricular, latest education development directions; more than one option can be selected)	Brief Description of the Monitoring / Evaluation Mechanism	Values Education	Intellectual Development (closely linked with curriculum)	Physical and Aesthetic Development	Community Service	Career-related Experiences	Subject Panel / Teacher-in-charge
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
C9	Cultural Rhythms: A Student showcase of Tradition and Modernity	Oct 2025 – Jul 2026	S.1 – S.4	200	$130,000.00	$650.00	• To cultivate students' appreciation for Chinese cultural heritage through training and performance of traditional arts (e.g., lion dance) alongside modern dance. • To provide professional dance instruction to develop students' technical skills, artistic expression, and stage confidence. • To create a vibrant school-wide event that showcases student talents and promotes cultural exchange. • To support the school's mission of holistic education by integrating arts and cultural learning. • To offer a platform for students to demonstrate their artistic talents and hard work.	Whole Person Development Committee	Teachers' observation, Student feedback, Scrutiny of documents	✓	✓	✓			MTC
C10	Application and transportation fee for competitions (e.g. Speech Festival, Music Festival, etc) and and other activities (e.g. KLA outing, WPD activities)	Sep 2025 – Jul 2026	S.1 – S.6	600	$100,000.00	$166.67	• To assist students who are participating in outside school competitions. • To transport students and equipment to various venues.	Student Activity and Leadership Training Committee	Scrutiny of documents	✓	✓	✓	✓	✓	MTC
C11	English Drama Lessons	Oct 2025 – May 2026	S.1 – S.5	25	$40,000.00	$1,600.00	• To offer professional training in script-writing, acting and directing in preparation for the prestigious Drama Fest competition. • To provide about 30 hours of lessons by a professional and seasoned actor or director. Students will gain a lot of insights in blocking, scene change, lighting and sound effects, acting and directing from the drama lessons. • To build students' confidence in speaking and interacting in English and express their artistic and creative talents. Students will also learn about the importance of teamwork and collaboration, the generic skills necessary for their future careers	Arts (Drama)	Teachers' observation, Student feedback, Scrutiny of documents		✓	✓			LFL
C12	English Musical Lessons	Oct 2025 – May 2026	S.1 – S.5	25	$40,000.00	$1,600.00	• To offer professional training in singing, dancing, acting and directing in preparation for a musical performance at school during WPD/ post-exam period. • A pilot scheme to equip students with the singing and performance skills for the school's 100th Anniversary Musical Performance. • To provide about 30 hours of lessons by a professional and seasoned musical actor or director. Students would acquire skills in singing and dancing from the Musical training. • To build students' confidence in speaking and interacting in English and express their musical and creative talents. Students will also learn about the importance of teamwork and collaboration, the generic skills necessary for their future careers.	Arts (Drama)	Teachers' observation, Student feedback, Scrutiny of documents		✓	✓			LFL
C13	Dance Competitions a. Chinese Dance Club ($25,000) b. Dance Crew ($25,000)	Sep 2025 – Jul 2026	S.1 – S.5	100	$55,579.00	$555.79	• To develop students' dance techniques and performance skills. • To foster teamwork among members. • To arouse students' interests in dance.	Arts (Dance)	Teachers' observation, Student feedback, Scrutiny of documents			✓			KWS
C14	Aesthetic Expression Workshop (Art Club)	Sep 2025 – Jul 2026	S.1 – S.5	30	$15,000.00	$500.00	• Foster students' artistic creativity through the use of marker pens and digital design tools • Introduce foundational techniques in both traditional and digital drawing • Guide each participant in producing four original artworks throughout the workshop • Outstanding pieces will be adopted in school publications to celebrate student talent	Arts (Visual Arts)	Teachers' observation, Student feedback, Scrutiny of documents			✓			CHS
C15	辯論和演說技巧訓練班及比賽	Sep 2025 – May 2026	S.1 – S.5	20	$40,000.00	$2,000.00	• 培養學生搜集、整理、辨別及組織資料的能力，從而提升資訊素養。 • 教授學生辯論和演說技巧。 • 訓練學生多角度思考。 • 增強學生演說信心。 • 參與校外辯論比賽汲取經驗。 • 營造重視思考、探討知識、理性溝通的校園氛圍。	Chinese Language	Teachers' observation, Student feedback, Scrutiny of documents		✓				CMYD
C16	Health Program for Physical Development	Sep 2025 – Jul 2026	S.1 – S.5	500	$20,000.00	$40.00	• To educate students about health and wellness, assess their fitness levels, and provide tailored activity recommendations. • To empower students to reach their full potential, the program fosters a culture of self-awareness and promotes lifelong physical well-being. • To develop in students the knowledge and skills necessary to make informed health choices, enhancing their overall quality of life.	Physical Education	Teachers' observation, Scrutiny of documents			✓			KWS
C17	Social Etiquettes Workshop	Mar 2026 – Jul 2026	S.3 – S.5	100	$30,000.00	$300.00	• To let students acquire social etiquettes through experiential learning.	Student Activity	Teachers' observation, Student feedback	✓			✓	✓	CWC
C18	Stage Management Training Workshop	Sep 2025 – Jul 2026	S.1 – S.5	20	$5,000.00	$250.00	• To enhance students' interest in stage-related work by enriching their technical knowledge and skills. • To help students to develop team spirit and leadership skills through collaborating with different parties.	Student Activity	Teachers' observation, Student feedback			✓		✓	LCF
C19	Cultural Activities: Tutor Fee for Japanese Culture Club	Oct 2025 – May 2026	S.1 – S.5	30	$5,000.00	$166.67	• To expose students to different cultures and to widen their global perspectives.	Student Activity	Teachers' observation, Student feedback, Scrutiny of documents		✓			✓	KCL

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses ($)	Estimated Expenses per Person ($)	Brief Description and Objective of the Activity	Domain (Including KLAs, cross-curricular, latest education development directions; more than one option can be selected)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Values Education	Intellectual Development (closely linked with curriculum)	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	**Local Activities:** To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
C20	Girl Guides: Adventure Camp	Mar 2026 – Jul 2026	S.1 – S.5	15	$5,000.00	$333.33	• To develop students' personal values and enhance students' communication skills. Through a series of activities, develop students' perseverance and enrich their experience in tackling difficulties in daily life.	Student Activity	Teachers' observation, Student feedback, Scrutiny of documents	✓			✓		CJY
C21	All regular clubs' activities (total 21 clubs, excluding items A19-31)	Oct 2025 – May 2026	S.1 – S.5	300	$6,000.00	$20.00	• Develop students' potential, enhance students' generic skills, especially those in collaboration, communication, critical thinking and creativity.	Student Activity	Teachers' observation, Student feedback, Scrutiny of documents	✓	✓	✓	✓	✓	KCL
C22															
(Please insert rows above if the space provided is insufficient.)															
	Sub-total of Item 1.1			4,320	$925,579.00										
1.2	**Non-Local Activities:** To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
(Please insert rows above if the space provided is insufficient.)															
	Sub-total of Item 1.2			0	$0.00										
	Total for Category 1			4,320	$925,579.00										

Note1: In response to the latest educational development and students' needs, schools could make suitable use of the Grant to enhance the effort in promoting patriotic education, STEAM education and student mental health.

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.	Item	Purpose	Estimated Expenses ($)
D1	Paino	• To provide students with a variety of musical instruments during after-school orchestral training.	$70,000.00
(Please insert rows above if the space provided is insufficient.)			
	Estimated Expenses for Category 2		$70,000.00
	Estimated Expenses for Categories 1 & 2		$995,579.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	630
Estimated number of student beneficiaries:	630
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Mr. T.C. Ma
Post of Contact Person for LWL:	Vice-Principal

St. Clare's Girls' School Annual School Plan (2025-26)

Schools are required to upload this Plan on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

Our school will use this Grant in compliance with relevant requirements as stipulated in circulars, guidelines and other documents issued by the EDB. Our school understands that in case of inappropriate use of the Grant, our school should make good relevant expenses by deploying other suitable resources.

^ List of Category of the Activity and Evaluation Method for reference (Schools can select one or more suitable option(s) from the pull-down list): 【School may click on the "━" on the left to hide this part】

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Category of the Activity:	A1 Values Education	A2 Intellectual Development	A3 Community Service	A4 Physical and Aesthetic Development	A5 Career-related Experiences	A6 Patriotic Education
	A7 Digital Education, Artificial Intelligence and STEAM Education		A8 Student Mental Health	A9 Others (Please specify in column L)		
Evaluation Method:	B1 Questionnaire	B2 School Meeting and Discussion	B3 Professional Sharing in School	B4 Interview	B5 Observation	B6 Written report and record	B7 Others (Please specify in column N)

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)	Estimated Expenses ($)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^ (Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	Evaluation Method^ (Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
1.1	**Local Activities** (including online exchanges)												
A1	Value Education Program	Sep 2025 – Jul 2026	• To develop students' own personal values and to understand the importance of living in accordance with these values in their daily lives. • To promote positive relationships and a sense of community among students, teachers, and staff, and to foster a culture of mutual respect, understanding, and cooperation.	600 S.1 – S.6	55	0	0	$50,000.00		A1 Values Education A2 Intellectual Development A5 Career-related Experiences A6 Patriotic Education A7 Digital Education, Artificial Intelligence and STEAM Education A8 Student Mental Health		B1 Questionnaire B5 Observation B6 Written report and record	
A2	Extend students' KLA learning through different subject-related experiential learning activities.	Sep 2025 – Jul 2026	• Encourage and facilitate students' learning in various key learning areas through hands-on, experiential activities that are related to the subjects they are studying. • To deepen students' understanding and engagement with the concepts and skills they are learning, and to help them apply their knowledge in real-world contexts.	400 S.1 – S.5	40	0	0	$60,000.00		A1 Values Education A2 Intellectual Development A5 Career-related Experiences A6 Patriotic Education A7 Digital Education, Artificial Intelligence and STEAM Education		B1 Questionnaire B5 Observation B6 Written report and record	
A3	Bridging Program	Sep 2025 – Jul 2026	• To provide activities to the students for self-evaluation. • To help students to meet prerequisites of next academic year.	500 S.1 – S.5	40	0	0	$15,000.00		A1 Values Education A2 Intellectual Development A4 Physical and Aesthetic Development A5 Career-related Experiences A6 Patriotic Education A8 Student Mental Health		B1 Questionnaire B5 Observation	
A4	STEAM courses and workshops	Oct 2025 – Jul 2026	• To enhance students' STEAM-related skills through courses and workshops • To showcase students' learning outcomes in STEAM.	50 S.1 – S.5	3	0	0	$20,000.00		A2 Intellectual Development A5 Career-related Experiences A7 Digital Education, Artificial Intelligence and STEAM Education		B1 Questionnaire B5 Observation	
A5	University summer courses and tasting program subsidies	Sep 2025 – Aug 2026	• To get a head start on university education, the objective is to boost students' knowledge in a variety of topics and to enrich their experiences.	20 S.3 – S.5	1	0	0	$6,000.00		A2 Intellectual Development A5 Career-related Experiences		B1 Questionnaire B5 Observation	
A6	Life-Wide Learning Day	Mar 2026	• Enable students to gain a variety of experiences, including the four essential learning experiences (Moral and Civic Education, Intellectual Development, Physical and Aesthetic Development, Career-related Experiences) that are more difficult to acquire in ordinary classroom settings. The activities also link with different KLAs to help students deepen their understanding of a certain learning area in terms of knowledge, skills and attitudes.	500 S.1 – S.5	45	0	0	$70,000.00		A1 Values Education A2 Intellectual Development A3 Community Service A4 Physical and Aesthetic Development A5 Career-related Experiences A6 Patriotic Education A7 Digital Education, Artificial Intelligence and STEAM Education		B1 Questionnaire B5 Observation B6 Written report and record	
A7	School Picnic	Oct 2025	• Provide a chance for students to get to know more about their classmates and their class teachers outside the classroom. • Enhance class culture.	600 S.1 – S.6	55	0	0	$10,000.00		A1 Values Education A4 Physical and Aesthetic Development A8 Student Mental Health		B1 Questionnaire B4 Interview	
A8	Sisterhood workshop & activities	Sep 2025 – Jul 2026	• Promote a culture of share interests, sympathies and solidarity through different activities. e.g. Inter-House Theme-Based Activities and Competitions	600 S.1 – S.6	55	0	0	$60,000.00		A1 Values Education A4 Physical and Aesthetic Development A8 Student Mental Health		B1 Questionnaire B5 Observation	
A9	Training • Regular School Orchestra training and Performances ($45,000) • Regular Chinese Orchestra training and Performances ($40,000) • Regular Western Instrumental training ($54,000) • Regular Chinese Instrumental training ($20,000) • Regular School Choir training ($3,000) Competition • Application Fees for music competitions ($5,000)	Sept 2025 – Aug 2026	• To provide students with the skills to prepare for performances and competitions, the training aims to conduct regular ensemble training by experienced professionals. This will enrich their experience in music and strengthen their interpersonal communication skills and leadership skills. • To enhance their sense of belonging to the school and the community, students will share their love of music with their peers during various school functions in addition to performing to the public. The training conducted by experienced professionals will help them develop the necessary skills for these activities. • To broaden students' horizons, build their self-confidence and interpersonal skills, and strengthen their sense of belonging to the school, the objective is for them to participate in various external music competitions.	100 S.1 – S.5	10	0	0	$167,000.00		A4 Physical and Aesthetic Development		B5 Observation B6 Written report and record	
A10	A. Regular Sports Training and/or competitions 1. Athletic Team ($82,000) 2. Basketball Team ($20,000) 3. Rope Skipping Team ($18,000) 4. Table-tennis Team ($20,000) 5. Volleyball Team ($20,000)	Sept 2025 – Aug 2026	• To develop students' potential in sports through training sessions. • To encourage students to pursue a healthy lifestyle and pursuit excellence. • To help students to learn to be more persevering. • To widen students' horizon by participating in district/ territory-wide competitions.	300 S.1 – S.5	7	0	0	$170,000.00		A4 Physical and Aesthetic Development		B5 Observation B6 Written report and record	

| No. | Name and Description of the Activity | Proposed Date | Objective(s) of the Activity | Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved) | | | | Estimated Expenses ($) | Name(s) of Mainland sister school(s) (If sister school exchange activity is involved) | Category of the Activity^ | | Evaluation Method^ | |
				Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
A11	School Song Music Video Production Course	Sept 2025 – Aug 2026	• To provide students with hands-on experience in music video production, integrating skills from Music, Visual Arts, and ICT. • To enhance creativity, teamwork, and communication through collaborative planning, filming, and editing. • To develop technical competencies in camera work, lighting, audio recording, and video editing. • To foster artistic expression and confidence in performance through choreography and stagecraft. • To promote digital literacy and responsible online publishing practices. • To strengthen school identity and community engagement through a public showcase of student-produced music videos.	200 S.1 – S.5	30	0	0	$200,000.00		A1 Values Education A2 Intellectual Development A4 Physical and Aesthetic Development A7 Digital Education, Artificial Intelligence and STEAM Education		B5 Observation B6 Written report and record	
A12	Workshop on Historical Research and Writing Techniques	Sept 2025 – Aug 2026	• To equip students with essential historical research skills, including source evaluation and data collection. • To develop students' ability to analyze primary and secondary sources critically. • To enhance academic writing proficiency through structured essay techniques. • To foster independent learning and inquiry-based thinking in historical contexts. • To cultivate appreciation for historical perspectives and their relevance to contemporary issues.	50 S.1 – S.5	4	0	0	$50,000.00		A1 Values Education A2 Intellectual Development		B5 Observation B6 Written report and record	
A13													
(Please insert rows above if the space provided is insufficient.)													
			Total estimated expenses of item 1.1					$878,000.00					
1.2 Non-local Activities													
B1	中國遊學團帶隊老師團費	June 2026 – July 2026	透過考察中國的名勝古蹟，讓學生認識祖國的歷史文化，加強她們的歸屬感及國民身份認同。	30 S.3 – S.5	3	0	0	30,000		A1 Values Education A2 Intellectual Development A6 Patriotic Education		B5 Observation B6 Written report and record	
B2	A Study Tour to Europe	July 2026 – Aug 2026	To broaden students' global perspectives through cultural immersion and academic enrichment. Students will participate in an immersive programme at a renowned European university, including subject-tasting sessions in areas such as English Literature, Science, and Law, to enhance language proficiency and critical thinking. The experience will also foster independence, leadership, and teamwork while promoting global citizenship and appreciation of diverse cultures.	20 S.1 – S.5	2	0	0	60,000		A1 Values Education A2 Intellectual Development A4 Physical and Aesthetic Development		B5 Observation B6 Written report and record	
B3	A Study Tour to Korea	Apr 2026 – July 2026	To deepen students' understanding of Korean culture and innovation through school visits and interactive activities with high school students. Students will engage in cultural exchange programmes, experience K-pop dance workshops, and explore Korea's heritage and technological advancements. The activity aims to strengthen cross-cultural communication, inspire academic aspirations, and build team spirit while enhancing regional awareness.	20 S.1 – S.5	2	0	0	20,000		A1 Values Education A2 Intellectual Development A4 Physical and Aesthetic Development		B5 Observation B6 Written report and record	
4													
(Please insert rows above if the space provided is insufficient.)													
			Total estimated expenses of item 1.2					$110,000.00					
			Total estimated expenses (sum of items 1.1 and 1.2)					$988,000.00					

Name of Teacher Responsible for Life-wide Learning:	MTC	Position:	Vice-Principal
Name of Teacher Responsible for the Sister School Scheme:	CTW	Position:	Head of National Security & Moral and Civic Education

St. Clare's Girls' School Annual School Plan (2025-26)

(j) **Plan on School Executive Officer Grant (SEOG)**

Implementation Plan	Targets / Intended Outcome	Benefits Anticipated	Method(s) of evaluation	Actual Expenses ($)
To employ one full time School Executive Officer	• To assist the IMC to put in place a proper control mechanism for procurement and personnel management • To support the operation of the IMC • To assist in the executive functions of financial resource management • To supervise and manage duties of non-teaching staff • To assist in handling of routine school administrative matters • To handle the MR/ER in connection with EDB	• Room is created for teachers and principal to focus more on core education tasks • Smooth operation of the IMC	• Evaluation in Core School Administration meetings	$438,960.00
To employ 1 full time Clerk	• To support school administration and perform clerical work.	• Clerical support and administration work to support the operation of the school office	• Evaluation in Core School Administration meetings	$201,600.00
			TOTAL:	$640,560.00

Plan for One-off Grant for Parent Education

Targets	Suggested training / activities:	Estimated time	Evaluation	Proposed budget
1. To organize structured parent education programmes from the launch of the Curriculum Framework (Secondary School)	Organising a series of parent education programmes - online talks to introduce the Curriculum Framework on Parent Education (Secondary School)	July 2025	Online evaluation survey	$40,000
2. To promote parent education continuously in a long run	Organising a series of parental online / face-to-face seminars / workshops to equip parents with knowledge and concepts about the following topics: a. Understanding of adolescent development (e.g. physical, cognitive, psychological, social, emotional and moral development) b. Promotion of healthy, happy and balanced development of adolescents (e.g. establishing healthy habit, balancing freedom and supervision) c. Promotion of parents' physical and psychological well-being (e.g. modelling, dynamics, positive family environment) d. Fostering home-school co-operation and communication (e.g. home-school partnership, value education, life planning, home environment, effective communication)	April 2026 July 2026 September 2026 February 2027	Online evaluation survey	$30,000 $30,000 $40,000 $30,000
3. To develop school-based parent education resources	Designing and producing school-based parent education resources (e.g. video clips, articles on parent education, newsletter, online learning materials)	May 2027	Online evaluation survey	$10,000
4. To build a culture of positive parent education	Providing information related to the "Positive Parent Campaign" by publications or exhibition.	May 2027	Online evaluation survey	$20,000
			Total:	$200,000

St. Clare's Girls' School Annual School Plan (2025-26)

(l) 推動中華文化體驗活動計劃書 (PCCIAG)

一、計劃目的：
　　提升學生對中國歷史和中華文化的學習興趣和深入認識，讓他們能夠從不同方面了解中華文化的一元多體，掌握欣賞中華文化與藝術的能力，以及承傳中華民族的價值觀和文明，藉以強化學生國民身份認同。

二、活動及預算

年度	活動名稱	內容	受惠對象	預算	負責人
2025-2027	中華文化周	－ 主題講座：中國非遺文化、民族服飾、節慶習俗、傳統工藝等 － 體驗活動：篆刻、紮染、古琴欣賞、中式點心製作 － 攤位活動：拓印、燈謎、民族服飾試穿 － 表演活動：民族舞劇、中樂團演出、皮影戲 － 閱讀活動：中華文化主題書展、作家對談	全校學生	$50,000	中國語文科、中國歷史科
2025-2027	中國遊學活動	1. 貴州黔東南／雲南大理 　－ 主題：少數民族文化與生態文化考察 　－ 內容：參訪民族村落、非遺工坊、自然景觀與文化遺產 　－ 津貼參與師生團費：每位$2,500 2. 河北省承德避暑山莊與秦皇島 　－ 主題：滿州民族歷史、清代民族治理、宗教與政治象徵 　－ 內容：避暑山莊、金山嶺長城、外八寺、秦皇島海濱城市 　－ 津貼參與師生團費：每位$2,500 3. 內蒙古省 　－ 主題：內蒙草原文化與歷史交融之旅 　－ 內容：呼和浩特、希拉穆仁草原、響沙灣 　－ 津貼參與師生團費：每位$2,500	中三至中五學生 20-30 名、教師 2-3 名	$62,500（以 25 人計算）	中國歷史科、公民與社會發展科

年度	活動名稱	內容	受惠對象	預算	負責人
2025-2027	境內參觀及考察活動	– 中一：香港歷史博物館「華夏文明展」 – 中二：屏山鄧族文物館與聚星樓 – 中三：沙頭角中英街與邊境歷史 – 中四：大澳漁村文化與非遺考察 – 中五：孫中山史蹟徑（中西區） – 中六：東華三院文物館與慈善文化	全校學生	$20,000	中國歷史科、公民與社會發展科
2025-2027	與中國歷史科學與教相關的活動	中四級：志蓮淨院／南蓮園池 　• 學科關聯：南北朝至唐代 中四級（替代）：慈山寺 　• 學科關聯：南北朝至唐代 中四級（替代）：香港大學美術博物館 　• 學科關聯：東漢至唐未五代 中五級：香港海防博物館 　• 學科關聯：近代對外關係、香港歷史 中五級（替代）：甘棠第（孫中山紀念館） 　• 學科關聯：近代中國政治史、革命運動 中六級：大館（中區警署建築群） 　• 學科關聯：香港近代史、法律制度與社會發展	中四至中六（修讀高中中國歷史科學生）	$12,000	中國歷史科
2025-2027	中國歷史科教具添購	– 高仿文物模型（如青銅器、唐三彩、玉器） – 大型歷史地圖（如絲綢之路、歷代疆域圖） – 中華文化主題圖書及多媒體資源 – 互動教學道具（如漢服、古錢幣複製品、書法練習套裝） – 廣增實景/虛擬實景三維碼展示卡片 – 中國文化遺產（景點）型模（故宮、兵馬俑、長城等）	預算總計	$30,000	中國歷史科
			預算總計	$174,500.00	

三、預期成果
- 學生能透過多元活動深入認識中華文化的多元面貌
- 提升學生對國家歷史與文化的歸屬感與認同感
- 豐富中國歷史科的教學資源，增強課堂互動與學習成效
- 建立校本中華文化體驗活動的長遠發展框架

(m) <u>Plan on use of the MVPA 60 Grant</u>

Items	Suggestions	Estimated Amount
Procurement sports-related IT services, mobile applications and related software	◆ RoboCoach (The app uses an AI to detect, analyze the movement of the students and to determine the correctness of the movement and accurately track the progress.) ◆ Heart rate monitor tools / QR code watch (To detect the target heart rate) ◆ Fitness and Sports Day Management System (i.e. Big Dipper / Learning Fun/ eSports)	$25,200
Organizing diversified PE-/sports-related learning activities/competitions, or subsidizing students to participate in such activities	◆ Incorporate the Indoor Rowing in PE lessons and organize indoor rowing activities to improve fitness (e.g. Indoor rowing competition, award scheme for regular participation, and sports talent identification).	$2,700
Organizing or subsidizing the participation of students, teachers and coaches in PE /sports-related exchange activities or study visits held in the Mainland or overseas	◆ To subsidize teachers and students in PE-related overseas exchange activities	$24,000
Organizing sports-related activities involving the participation of various school stakeholders, including teachers and parents, with the students	◆ To organize innovative sports programs and esports activities ◆ To arrange sports-related activities for teachers and students	$30,000
Purchasing or upgrading PE/sports equipment in schools	▪ To purchase Scale ($3500), InBody 270 body composition analyzer ($46500)	$50,000
Developing/enhancing the policy on the development of an active and healthy school campus/MVPA60	◆ To join "Active Students, Active People" Campaign , MVPA 60 Award Scheme organized by EDB	$500
Hiring additional non-teaching staff/qualified coaches or procuring services to assist schools in promoting a sports ambience and MVPA60 in school	◆ To promote skateboarding by inviting qualified individuals to the school to train students in basic skills. ◆ To join the Crate Stacking (高疊盤)* promotion scheme organized by the HK Playground and join the territory-wide competition. (*Crate-stacking challenges a team to build a tower of crates with a member on top.) ◆ To arrange for students to go to the Sports Expo Hall, to participate in the interactive activities.	$10,000
	Total:	$142,400

(n) Plan on One-off Grant for Promotion of Self-directed Language Learning (English Language)

Integrated Vocabulary Building Through Reading and Listening Incentives Enhanced by AI Tools

Objectives: The objective of the proposal is to maintain the sustainability of English Language learning among students in S.1 to S.3 by promoting self-directed learning through a combination of reading, listening, and AI-generated tools. The initiative focuses on three key areas.

Time Frame:
2025-2027 Academic Year

Target Audience:
Students in S.1 to S.3

Characteristics:

1. Reading Incentive:
- **Diverse Text Exposure:** Utilize a variety of engaging texts to immerse students in the wonders of word formation.
- **Trainers for Enhanced Learning:** Assign dedicated trainers in each class to promote effective self-directed learning strategies.

2. Listening Incentive:
- **Tailored Listening Clips:** Provide a selection of graded listening materials to accommodate diverse student needs.
- **Engaging Multimedia Exposure:** Leverage captivating video clips to introduce students to a broad spectrum of vocabulary aligned with their interests.

3. AI Learning Tools:
- **Micro-Learning Training:** Offer training sessions focused on micro-learning techniques for vocabulary acquisition.
- **AI-Driven Vocabulary Building:** Provide students with an AI-generated app that promotes vocabulary development (including dictation, sentence making, grammar refinement, and quizzes) through a social media-style scrolling experience.

Learning Benefits and Long-Term Impact of the Proposal

1. **Enhanced Vocabulary Acquisition:**
   By integrating diverse reading and listening materials along with AI tools, students will experience a richer vocabulary learning process. The combination of engaging texts and multimedia resources will help students internalize new words and phrases more effectively.
2. **Development of Autonomy in Learning:**
   The proposal emphasizes self-directed learning strategies, empowering students to take charge of their educational journey. This autonomy encourages critical thinking and problem-solving skills, equipping students with the ability to navigate their learning paths independently.
3. **Lifelong Learning Habits:**
   Encouraging self-directed learning instills a mindset of continuous improvement and curiosity. Students who adopt these habits are more likely to pursue lifelong learning opportunities, both in language acquisition and other areas.

Proposed Budget Breakdown:

1. In-class trainers provided:
- Tutors catering in-class facilitation for reading incentives, listening incentives, and AI learning tools, (12 classes x 6 sessions (Reading + Listening + AI Development) x $800)
- Provision of teaching resources, booklets, games and materials

2. AI App Subscription:
- Subscription for 360 students (S.1-S.3) x $350

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Number of student beneficiaries: 360
Class levels of student beneficiaries: S.1-S.3

	Area	Actual Expenses (HK$)
i.	Procuring and/or subscribing to learning resources	$13,000
ii.	Hiring English-speaking instructors or non-teaching supporting staff outside the permanent staff establishment 12 classes (S.1-S.3) x 6 lessons (Reading + Listening + AI) x $850 per tutor	$61,000
iii.	Purchasing AI tool subscription services 360 students (S.1-S.3) x $350	$126,000
iv.	Others (please specify):	-
	Total Expenditure (HK$):	$200,000
	Unspent Balance (HK$):	-

(o) 「推廣自主語文學習（普通話）一筆過津貼」活動計劃書

序列	項目	受惠對象	時期	目標	預算開支金額（HK$）
(一)	聘請推普導師1名，工作範疇: 1. 籌辦普通話活動及攤位遊戲 2. 訓練學生朗誦、演講技巧及比賽 3. 校園普通話廣播	全校學生	25年11月 至 27年6月	有系統地設計課堂內外教材及活動，涵蓋「聽、說、讀、寫」四個方面的語言能力，幫助學生全面提升普通話水平。	$40,000 x 2年 = $80,000
(二)	訂購網上學習資源 1. 普通話自主學習平台 2. 互動普通話平台	初中學生	25 - 27學年	讓學生可以按自己的學習程度靈活規劃自主學習進度，培養學生成為自主學習者。	$15,000 x 2年 = $30,000 $20,000 x 2年 = $40,000
(三)	購買推普活動所需物資	全校學生	25 - 27學年	為學生提供豐富多元的生活化活動物資及獎品，吸引學生投入活動，並從中提升學普樂趣。	$1,500 x 2年 = $3,000
(四)	購買學與教相關的服務 1.朗誦工作坊 2.水平測試應試策略講座	參賽學生 高中學生	25 - 27學年 上學期	讓學生掌握朗誦技巧和應考策略。	$2,500 x 2年 = $5,000
(五)	獎勵計劃，例如資助水平測試費用： 1.國家語委普通話水平測試 2.GAPSK普通話水平測試	全校學生	25 - 27學年 下學期	肯定在普通話方面表現優秀的學生，激勵優異生參與公開考試並獲取認受性的證書，提早開展職場生涯規劃。	$3,000 x 2年 = $6,000
(六)	普通話日 1. 攤位遊戲 2. 普通話表演工作坊	全校學生	25 - 27學年	創設語言環境，以普通話互動交流，讓學生在輕鬆的遊戲情境中應用普通話。	$2,000 x 12個(攤位) = $24,000 $3,000 x 4場(普通話表演工作坊) = $12,000
					預算開支金額 （HK$）:$200,000 預計盈餘：0

~ End of Report ~